

RESOLUTION NO. 99-26

**A RESOLUTION AMENDING THE GRIEVANCE PROCEDURES FOR COMPLAINTS REGARDING THE AMERICANS WITH DISABILITIES ACT THAT DO NOT INVOLVE HIRING OR EMPLOYMENT GRIEVANCES.**

WHEREAS, the Board of County Commissioners of Nassau County, Florida, had previously established a grievance procedure for non-employees/applicant procedures regarding the ADA; and

WHEREAS, the Board of County Commissioners believes that it is necessary to modify those procedures.

NOW THEREFORE BE IT RESOLVED this 8<sup>th</sup> day of February, 1999 by the Board of County Commissioners of Nassau County, Florida that Resolution No. 96-76 is amended as follows:

**SECTION V: NON EMPLOYEE/JOB APPLICANT GRIEVANCE PROCEDURES**

9. If the complainant is not satisfied with the decision of the County Coordinator, he/she may appeal the decision to the Board of County Commissioners. Said appeal shall be filed within ten (10) days of the County Coordinator rendering a decision. Appeal forms shall be obtained from the County Coordinator's Office.
10. The Board of County Commissioners shall review the appeal at a regularly scheduled meeting within thirty (30) days of receipt of the appeal.
11. The Board of County Commissioners shall have the discretion to grant or not grant a hearing. If a hearing is granted, it shall occur within thirty (30) days of the date of the appeal having been filed. If the hearing is granted, the complainant will be notified in writing of the date and time of said hearing and further notified that they may have legal counsel present. The

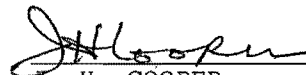
hearing shall be quasi-judicial and the hearings may be continued by the Board of County Commissioners.

12. If Board of County Commissioners does not grant a hearing, the complainant shall be notified in writing by the County Coordinator within five (5) days of the Board rendering such a decision.
13. If the hearing is granted, the Board of County Commissioners shall render an opinion within twenty (20) days after the hearing and the complainant shall be notified.
14. The County Coordinator's Office shall maintain complete files of all complaints and shall advise the Board of County Commissioners on a quarterly basis as to complaints filed and the actions taken pursuant to the complaints.
15. The County Coordinator shall also provide all complainants with a list of agencies, both state and federal, that are involved with ADA complaints and procedures.

**SECTION VII: EFFECTIVE DATE**

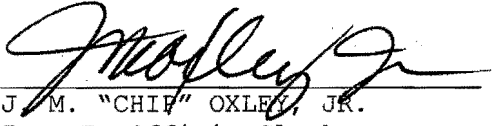
This Resolution shall become effective upon signature by the Board of County Commissioners and shall be distributed to all county departments and shall be posted by the County Coordinator or his designee at all county buildings.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA



J. H. COOPER  
Its: Chairman

ATTEST:



J. M. "CHIEF" OXLEY, JR.  
Its: Ex-Officio Clerk

Approved as to form by the  
Nassau County Attorney:

  
MICHAEL S. MULLIN